



## Chair of the Board of Trustees

### Mission

The Bomb Factory Art Foundation was founded on the premise that art, artists and creative culture offer significant value in our society. Our mission is to support artists, cultural organisations and educational institutions to engage people of all ages and backgrounds in the viewing and creation of art. The Bomb Factory enables contemporary visual arts practice to thrive through the provision of affordable studio and exhibition space as well as a supportive network of artists. The Bomb Factory is a registered charity (number 1169506).

For more information, please visit The Bomb Factory's website at [www.bombfactory.org.uk](http://www.bombfactory.org.uk)

### Opportunity

Since successfully establishing itself as a charity in 2017 in a single building, The Bomb Factory Art Foundation has flourished as an artist studio space that gives back to the community. The Bomb Factory has developed a wide-ranging exhibition, events and education programme that serves a diverse audience. The Bomb Factory Art Foundation punches above its weight and is growing quickly. We currently house **122** artists over 5 buildings and revenue of £377k in the year to March 2023.

	2020	2021	2022	2023
Sites	1	2	4	5
Artists	20	62	88	122
Revenue	£96k	£104k	£246k	£377k

The Bomb Factory is looking for a new Chair to help develop a new strategy and business plan (including fundraising and capital planning) so that it may sustain and capitalise on this success. The Chair will also lead on capital planning, considering opportunities for developing the existing site or acquiring a new site. The new Chair will inherit an excellent board of trustees with extensive experience in contemporary art, arts education, arts finance and management, and digital technology. This is an ideal opportunity for someone - interested in contemporary art and who believes in the power of art to change lives - to lead the next stage of our development.

## Qualifications

This is an extraordinary opportunity for an individual who is passionate about contemporary art, artist development and community engagement with art. The Chair will have a strong track record in leadership in business, government, philanthropy, or the nonprofit sector. Ideal candidates will have many of the following skills, experience and background:

- Leadership experience in business, government, philanthropy, or the nonprofit sector
- Understanding and appreciation of contemporary art and its wider community
- Experience as a board member or board chair
- Strategic planning and organisational development
- Fundraising and donor cultivation experience
- Diplomacy skills and the ability to cultivate relationships
- Ability to build consensus among diverse individuals
- Excellent written and oral communication skills
- Ability to lead decision-making using financial and non-financial factors

## Duties and Responsibilities

The Chair will develop and sustain the work of The Bomb Factory Art Foundation by providing leadership in governance, strategic planning, stakeholder relationships and fundraising. Specific responsibilities include:

- Leading the Board and Managing Director in the development and implementation of The Bomb Factory's strategic plan
- Ensuring The Bomb Factory complies with all legal and fiduciary responsibilities and requirements including
  - Ensuring The Bomb Factory's annual budget, audit reports, and any materials needed for business decisions are presented to the board
  - Ensuring The Bomb Factory has appropriate performance metrics and performance reporting mechanisms in place
- Overseeing and advising on relationships with key stakeholders
- Proposing and engaging with fundraising opportunities and funder relationships
- Coordinating an annual performance review of the Managing Director
- Overseeing Board recruitment and induction and reviewing Board effectiveness
- Planning, presiding over, and facilitating Board and committee meetings (4-6 per year)
- Acting as an ambassador for the organisation and attend events such as exhibition openings in London
- Ensuring The Bomb Factory's commitment to diversity and inclusion

## Application process

Please send a CV and 1-page covering letter to [evie@bombfactory.org.uk](mailto:evie@bombfactory.org.uk) with the subject line '**Chair of Trustees Recruitment**'

We would be pleased to speak to any interested candidates – use the email above to arrange a telephone conversation.

Shortlisted candidates will be interviewed by current trustees and the Director.